

Silchester Road  
Reading  
Berks  
RG30 3EJ  
0118 9375533  
[southcoteprimary.co.uk](http://southcoteprimary.co.uk)

Dorothy Street  
Reading  
Berks  
RG1 2NL  
0118 9375490  
[katesgroveprimaryschool.co.uk](http://katesgroveprimaryschool.co.uk)

04 January 2021

Dear Parents and Carers,

Thank you so much for your co-operation. I just wanted to give you an update on our position. At the moment we are expecting over 150 children in as vulnerable and critical worker places. We are going back to no more than 10 children in each class which will mean the vast majority of teachers will be teaching.

Currently Foundation Stage, Y3 and Y4 teachers will all be teaching. This means teachers will need to be released during the day to make phone calls and these will continue as necessary at the end of the day.

For the rest of the school there is a teacher per year group who will be phoning 70 year group families. Each parent will receive a phone call from the year group teacher (it may not be your child's class teacher who makes this call). We will be calling all families over the course of Tuesday and Wednesday this week.

The purpose of the first call is to establish how many phone calls a week you would like to receive, up to a maximum of three and to find out when is the best time to contact you between the hours of 8.30am and 4.30pm. We will also be asking if you would like us to connect you with other families in your child's class so the children can work together remotely. Teachers will also be checking if the family are isolating and if anyone needs a food pack. Teachers will not be able to have long phone calls in the first instance as there will be so many families to contact. All class emails will still be available if parents have any additional **urgent** questions. Again, emails will be answered in working hours.

We are currently working with Chartwells and the Local Authority on what the offer for Free School Meal children will be. This will either be a food hamper or vouchers. As soon as we know, we will confirm.

We are currently working on printing the paper learning packs, when your year group's pack is ready to be collected we will text you. A contact free collection will be set up outside the office at each school. If your family is isolating we will arrange a delivery.

For critical workers, please be aware classes have been allocated on a first come first served basis and your child may not be with their friends or their class teacher. Critical workers will enter and exit using the normal gates and further details will follow for critical workers.

Parents who have applied for critical worker status, if we have not contacted you this morning we have allocated you a place. Once we have received your proof of status we will then be able to admit your child. You will receive joining instructions later today and this will also let you know your child's new bubble teacher.

Thank you once again for your patience and understanding. We really do appreciate your support and are working hard to ensure that everyone in the school community feels supported and is kept informed in this ever changing situation.

Yours sincerely



Executive Headteacher  
The Kennet Federation