

## Covid19 Parent FAQ – May 2020 v1

1. How will your child's bubble work?  
Bubble members will not change once school has started to use them. Two members of staff will be in a bubble, three members for Nursery and Reception bubbles. No bubble will be compromised by asking a part-time worker to work in more than one bubble. Children will not be able to change bubbles once they are placed in them.
2. Will welfare calls and emails to families continue when school reopens for Nursery, Reception, Y1 and Y6?  
Dialogue will continue but will not be completed by the Teacher already working in a bubble. These calls will be allocated to other members of staff who are working from home/self-shielding.
3. Why is the school closing on Friday afternoons?  
Staff are entitled to PPA (planning time) but as bubbles need to remain static, with no changes to staff or pupils to reduce the risk of infection, teachers will not be meeting outside of their bubble. Learning packs will need to continue to be produced and PPA will have to take place virtually.
4. Can my child come to school if I haven't booked a place and they are in Nursery, Reception, Year 1 or Year 6?  
No, children will not be admitted unless a place has been booked in advance. No parents will be allowed into any part of the school buildings. All queries must be made through phone calls or emails to the admin team. Please let the school know if your child requires a place.
5. Where will my child eat lunch?  
Lunch will be dropped off to each bubble and eaten in the bubble. The allocated members of staff will remain with the children in the bubble. All staff are entitled to a break and this will be arranged between the adults in the bubbles. Children can either bring in a pack lunch from home or Chartwells will prepare one for them. Lunchtime controllers will deliver the lunches to the bubble door. Each lunch will be in a paper bag.
6. How do we enter school? Will different year groups have different entrances?  
KG – Children will have staggered entry times and exit times. All children will enter through the main pedestrian gate on Orchard Street. Y6 and Keyworkers will exit via the black delivery gate, Nursery, Reception and Y1 will exit through the Nursery gate. Gates will be manned to ensure social distance and the route will also be manned. At the collection point, parents will line up at social distance at an allotted time to collect children who will be dismissed through the classroom door. Again there will not be an opportunity for parents to enter the school. Keyworker children will continue to enter through the admin office door. Parents will follow the one-way system out of school.  
  
Southcote – Y1 and Y6 parents will come through the KS2 playground gate and leave via the staff car park gate. A one way system will be marked on the floor for them to follow. Keyworkers will continue to use the admin door as they do now and children will walk down the corridor to their base. Reception will use the KS1 playground gate to enter and will exit through the Shepley Drive gate.

7. Are KG parents dropping off at the outside/garden door that they pick up children from or from the street?  
Ideally one parent will drop off and collect their child(ren) from school. Social distance will need to be followed when on the school site. Start and finish times will be staggered to minimise the number of people coming to school at any one time. Parents will not be able to gather on the playground. The playground will have 2 metre social distance markings.
8. How often will the reading etc books be changed for children in school?  
Children will not be taking books home from school. Books read in the bubble will need to be stored for 7 days before another child can have access. Books will be wiped down after 7 days and re-distributed. \*Children that are not returning to school will be able to borrow books and the current process of delivery, collection and sanitisation will continue but we will ask parents to collect from a non-contact station outside of the school admin office. Learning packs will no longer be delivered to the home. We will be asking parents to collect them from outside of the front office. A collection station will be created which will include hand sanitiser. We will deliver packs to the home for those shielding or isolating. Food deliveries will continue as normal.
9. Are we cleaning toilets after every child's use?  
Yes, each bubble will be assigned their own toilets and each toilet will have the children's name on the door. When a child goes to the toilet the member of staff will radio the cleaner with the toilet number and location, it will be then cleaned and the cleaner will radio once it has been done so the teacher will know when the toilet can be used again.
10. What will happen if the school needs to evacuate for a fire alarm?  
The same muster stations will be used and social distance marking will be placed on the floor. On the first day, teachers will practice a fire drill with their bubble.
11. Will fire wardens be allowed to check each room and enter the different 'bubbles' to double check all children are outside?  
Staff will be expected to lead children directly to their station and radio if any children are missing from their bubble. Only then will fire wardens check areas. All staff will have a radio.
12. How will my child receive first aid?  
First Aid will be completed by staff wearing appropriate PPE, all ice packs will be disinfected after use. Ice packs will be placed in a sandwich bag after use and placed outside the classroom door. Teachers will then radio the caretaker who will collect them. If appropriate, children will be taught how to apply their own ice pack/plaster to ensure contact is minimised.
13. What happens if a child vomits?  
Children that become unwell will be removed from the bubble immediately and placed in an area of isolation until the parent arrives to collect them. Vomit will be cleaned thoroughly with the cleaning items available to all bubbles. PPE will be worn when dealing with any bodily fluids or vomit. The caretaker will enter in full PPE and clean using the body fluids kit.
14. What does a school day look like?
  - Y6 8.30-3.15 (Arrive between 8.30-8.45 Depart 3.00-3.15)
  - Keyworkers 8am–5pm

- Y1 8.45am-3.00pm (Arrive between 8.45-9.00 Depart 2.45-3.00)
- FS2 9.00–2.45 (Arrive 9.00-9.15 Depart 2.30-2.45)
- Nursery AM 9.15-11.45 Arrive 9.15-9.30 Depart 11.30-11.45
- Nursery PM 12.45–3.15 Arrive 12.45-1.00 Depart 3.00 – 3.15

15. Are children bringing own water bottles?

Yes but each class will have water bottles/cups for those who forget. If we use cups they will be named for the child and cleaned daily, both disinfected and then through the dishwasher.

16. Are children bringing their own packed lunch – does it need to be all disposable? Will we open containers etc?

We will be unable to help any child with their food and food packaging. Children can have a school packed lunch or bring their own. Children with their own packed lunch will need to be able to open all their items without help, School packed lunch children will put rubbish in the bags and then place them in the class open bin which then will be placed outside the door and the caretaker will collect.

17. Will Tapestry continue to be used for children that are not at school?

Yes, at least initially, the work completed by those children at school will be the same as that being done by those still at home. It is important that the learning is equitable to all regardless of where the learning takes place.

18. Is school likely to remain open over the Summer holiday?

We do not expect school to open over the Summer holiday and this would be a Government decision. We are currently looking at the possibility of hosting a holiday club for the summer for parents who will need childcare. All social distancing rules at the time of opening would be adhered to.

19. What is the arrangement for Keyworker children that stay until 5pm?

After School Club staff will be needed as staff already placed in bubbles during the school day will not be able to move to another location to provide wraparound care. Keyworker teachers and TAs will be assigned after school staff to their bubble.

20. Do children need to wear uniform?

We will not be expecting children to arrive in school uniform as most will have outgrown it. Instead, please send children in wearing 'easy' clothes - leggings, shorts t-shirts, hoodies. As we will be outside lots and also exercising and painting, please do not let children wear clothes that are special or fancy. We will not be asking children to change for PE, so please ensure the clothes they wear are suitable for exercising in. If children are wearing shoes with laces they need to be able to fasten them without help.

21. Will you have a calming room? Where will this be?

No as this would break the bubble, we will look at this again if felt it is needed once open. All staff will use a range of de-escalation strategies with any children who are upset and we will also be using a range of mental health strategies to aid the children in their return. All of these strategies will be available to parents on the school website.

22. Will children that are returning to school continue with one exercise book?

No, children that have returned to school will use their Maths, English and Theme books.

23. Will my child see people wearing PPE?

Disposable gloves, aprons, masks and face shields will be available and staff will be able to decide what PPE they want to wear (if any) in order to protect themselves. PPE will be explained to the children to ensure they are not worried by it.

24. How will the outside space be used?

There will be a dedicated space available for each bubble and timetabling in place. The climbing equipment is not to be used as cannot be cleaned. Children will not have to remain in the chalked boxes but these will be used as a teaching aid for social distance. All play equipment will be regularly cleaned. We intend to use as much of our outside space as possible to ensure that the children have plenty of space to play in.

25. How will my child access resources when at school?

All children will have an individual set of equipment allotted to them – this will include (as appropriate) a named washable apron, paint pallet and brushes. iPads will be allotted the bubbles for Y1, Y6 and Keyworkers. We have purchased extra equipment and materials for all bubbles. Each year group has dedicated play equipment which will be sterilised before being used by another bubble. We have purchased a large sterilising tank for each year group.

26. What will happen if schools don't open on 1<sup>st</sup> June?

Both schools are ready to open from 1<sup>st</sup> June however if this is delayed by the Government, the current Keyworker rotas will continue until we open. Home Learning packs will continue to be provided.